



CONSTRUCTION CLAIMS E-COURSE

Presented by

Andy Hewitt

FICCP, FCIOB, FCICES, FQSI

© Copyright Hewitt Construction Consultancy



CLAIMS CLASS

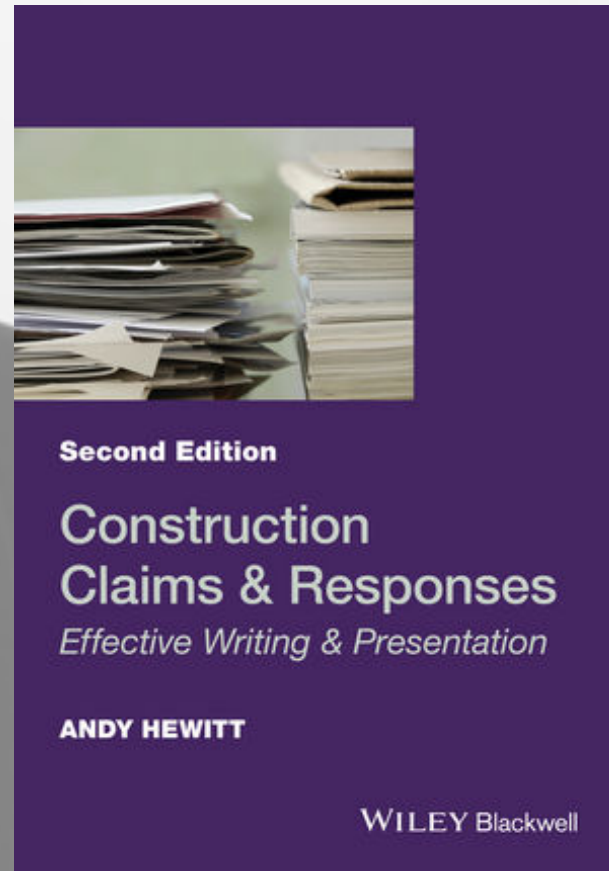
INTRODUCTION TO THE COURSE



Course Presenter – Andy Hewitt

- Over 40 years' experience in the construction industry
- Worked and lived in United Kingdom, Middle East & Africa
- Worked for contractors, subcontractors, consultants & clients
- Quantity Surveyor, Commercial Manager, Contract Manager, Project Manager, Project Director, Contracts & Claims Consultant
- Provided training and education to 100's of people in Europe, Middle East, Asia, Africa, South East Asia, Australia and North and South America

Recommended Additional Learning Resources



Student Guidebook

- Background and purpose of the course
- Additional reference material
- Additional learning resources
- Syllabus
- Course delivery

Student Guidebook

- Where to access the course material
- Frequently asked questions
- Contact details

Course Structure - Syllabus

- Six learning modules delivered by video
 - **Module 1** - Contract Administration for Claims
 - **Module 2** – Types of Claim & Procedures
 - **Module 3** – Delay Analysis
 - **Module 4** – The Essential Elements to a Successful Claim or Response
 - **Module 5** – Compilation and Presentation of Claims and Responses
 - **Module 6** – Responses, Determinations and Disputes

Definitions

- **EMPLOYER** – The party who has ordered the work to be done
- **ENGINEER** – As per the FIDIC definition, the party responsible for the administration of the contract
- **VARIATION** – A change to the original scope of work
- **PROGRAMME** – A breakdown of the work into planned activities

Problems and Feedback

- We are a small and friendly organisation
- We are committed to providing the best service in our field
- Please don't hesitate to contact us if you encounter any problems, need additional information, have any queries or would just like to let us know how we are doing
- Please refer to the Student Guidebook for contact details

And finally ...

enjoy the course!